

**Delaware Developmental Disabilities Council
Children and Families Committee Meeting
Wednesday, January 3, 2018
10:00 AM to 12:00 PM
DDDS Fox Run, 2nd Floor Conference Room, 2540 Wrangle Hill Road, Bear, DE**

MINUTES

Members Present: **Laura Greene**, Self-Advocate, Committee Chair; **Nancy Lemus**, Parent Advocate; **Carrie Melchisky**, Parent Advocate; **Angela Mitchell**, Parent Advocate

Members Absent: **Alvin Emory**, Self-Advocate

Guests Present: None

Staff Present (Via Telephone): Kristin Harvey, Social Services Administrator, Delaware Developmental Disabilities Council (DDC)

- I. Call to Order :** Noting that a quorum was present, Chairperson Laura Greene called the meeting to order at 10:09 AM.
- II. Approval of Minutes:** The committee voted unanimously to approve the September 15, 2017 meeting minutes as written. The committee was not able to do business for October, November or December due to lack of quorum.
- III. Approval of Agenda:** The committee voted unanimously to approve the agenda as written.
- IV. Chair's Report:** Laura Greene did not provide a report.
- V. Staff Report:** Kristin Harvey did not provide a report.
- VI. Current Business:**
 - A. Review, Scoring, and Vote: Proposal received in response to RFP 1705 issued by the committee**

The committee agreed that they required more time to review the proposal. To address this need, the committee stated that they would like to meet for then minutes ahead of the January 3, 2018 full Council meeting to take an in-person vote. Laura agreed to then present the committee's recommendation to the Council if need be.
 - B. Review, Scoring, and Vote: Unsolicited proposal, addresses one of the committee's objectives in the 2017-2021 State Plan**

This proposal will also be reviewed in greater depth and a vote regarding whether or not to recommend the proposal to Council will be taken before the committee's special meeting on January 3, 2018

VII. New Business:

No new business items were mentioned.

A. Any information items from the committee

There were no information items from the committee.